Information Relating to Special Personal Circumstances
Consent to data processing in order to verify the proper use of the Standard Allowance for Equity and Diversity

Your institution is the recipient of funding under the DFG's **Standard Allowance for Equity and Diversity** module. The aim of this funding is to support measures that take into account your special personal circumstances or hardship case.

As a funding recipient, your institution is required to document and demonstrate to the DFG that the funding has been used for the proper purpose. To this end, it may be necessary in some cases to collect and disclose to the DFG certain "special categories of personal data" relating to you.

The data required may vary depending on the individual case and could include such details as **general health information, details revealing ethnic origin, information about a long-term or chronic illness, a disability or other sensitive data** relating to hardship cases.

The DFG is obliged to verify that funding is used in the proper way. In order to carry out this verification, the DFG must be able to access and process the necessary information to assess whether or not the funds have been used appropriately. If anonymised data is not sufficient as evidence, this information may include personal data relating to you. Under applicable data protection regulations, it is necessary for you to consent to the processing of your data by the DFG and to provide the required information. **Your consent is always voluntary** – you are under no obligation to provide any details. However, please be aware that if you do not provide your consent, it may be the case that funding cannot be used for measures that take into account your special personal circumstances.

Please also note that project funds may be reclaimed in full or in part if the project relevance or proper use of the funds cannot be sufficiently demonstrated, documented or plausibly explained.

In the context of the Standard Allowance for Equity and Diversity, this may apply in particular to the following cases:

- The specific use of the funds is unclear
- The specific purpose of the Standard Allowance for Equity and Diversity is not plausible
- There is a lack of general evidence regarding the nature and extent of fund usage

- The individuals involved are not identified
- Personal details are incorrect or inaccurate
- Personal data has been processed or disclosed in breach of data protection regulations
- Consent to the processing of data or its disclosure to the DFG is lacking or invalid

Name	
Reference number	EXC 2030/2

Information on my special personal circumstances:

Please describe in your own words how your personal situation places you within a marginalized group

Consent to internal data processing by the DFG Head Office

☐ I consent to the Deutsche Forschungsgemeinschaft e.V., Kennedyallee 40, 53175 Bonn, processing the required personal data I have provided – including "special categories of personal data" – internally within its offices for the purpose of **verifying the proper use of funding**.

I may revoke my consent in whole or in part at any time – with effect for the future, freely and without giving reasons.

If **the DFG has not yet carried out the verification of the proper use of funds**, I will address the withdrawal of my consent to my institution, referring to the relevant project/ID.

If my data has already been transmitted or disclosed to the DFG for the **purpose of verifying the proper use of funds**, I will address the withdrawal of my consent to the Deutsche Forschungsgemeinschaft e.V., 53170 Bonn, e-mail: postmaster@dfg.de. Data processing already carried out based on this consent prior to me withdrawing it remains lawful. Further processing also remains unaffected by a withdrawal if it is permitted based on legal authorisation.

I have received the "Privacy Policy", which contains further details about my individual rights as well as general information on how my personal data is handled by the DFG, or I can access it at any time at www.dfg.de/privacy_policy.

Town/city, date	
Signature	